

Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD POST-DELIVERY AUDITS
Attachment A-1:
Method of Procurement Decision Matrix

SMALL PURCHASE (Lowest Quote)	
Amount \$3,000 to less than \$100,000	
Multiple sources	
SEALED BID (IFB)	
Multiple sources	
Complete and adequate specifications or description	
Selection can be made on basis of price	
Suitable for firm, fixed price	
No discussion with bidders needed after receipt of offers	
COMPETITIVE PROPOSALS (RFP)	X
Multiple sources	X
Discussion needed with bidders after receipt of offers	X
Fixed price can be set after discussion	
SOLE SOURCE	
Custom item	
Only one source	
Public urgency/emergency	
Competition is inadequate after public solicitation	
MDOT approval	

Signature/Date: W. J. [Signature] 9/30/15

Item being procured: Accessible Passenger Vehicle (APV) – Modified Mini-van

Project Authorization: _____

**Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD POST-DELIVERY AUDITS
ATTACHMENT A-2
CHECKLIST**

Contract #	071B5500138	Vehicle Description	APV – Modified Mimi-van
Dealer	Mobility Transportation	Manufacturer	The Braun Corporation
Contract Term	2015-2017	Contract Admin. (MDOT or Agency)	Jeff Turner

Pre-Award Audit

	Item	Completion Date	Initials
1	Analysis of Manufacturer's list of component and subcomponent parts.	9/30/15	WJT
2	Buy America Certification	9/30/15	WJT
3	Bid Specification Certification of manufacturer's capability to produce vehicle as bid and that the vehicle proposed is same as the vehicle in the specifications.	9/30/15	WJT
4	Federal Motor Vehicle Safety Standard's certification or its inapplicability.	9/30/15	WJT

To be completed by transit agency

Post Delivery Audit

	Item	Completion Date	Initials
1	Buy America Certification stating regulations are still being met.		
2	Bid Certification		
2.1	Vehicle sight inspection (Attach inspection report)		
2.2	Vehicle road test (Attach test)		
2.3	Were there 11 or more vehicles purchased? Yes <input type="checkbox"/> No <input type="checkbox"/>		
2.4	If yes, obtain Inspectors report		
2.5	Certification vehicle meets bid specifications		
2.5	Federal Motor Vehicle Safety Standard's certification		

To be completed by transit agency

**Michigan Department of Transportation
Office of Passenger Transportation
PRE-AWARD POST-DELIVERY AUDITS
ATTACHMENT A-3
BUY AMERICA CERTIFICATION
Pre-Award**

In Accordance with the "Buy America" regulations adopted by the Federal Transit Administration on January 9, 1991, I certify that the vehicles proposed to be delivered under this contract are in compliance with the requirements of section 165(b)(3), of the Surface Transportation Assistance Act of 1982, as amended, and the regulations of 49 CFR 661.11.

Date	9/30/15
Vehicle Description	APV – Modified Mini-van
Manufacturer	The Braun Corporation
Contract Administrator Name	Jeff Turner
Position Title	Vehicle Analyst

Pre Award Buy America Certification State of Michigan

Manufacturer: The Braun Corporation
 RFP No. 007715B0005017
 Description: Accessible Passenger Vehicle

Recipient: _____
 Vin: _____

Final assembly activities completed at : The Braun Corporation
631 West 11th Street
Winamac, IN 46996

Component	Manufacturer	Country of Origin	Assembled in US Yes/No	% of Total Cost	FINAL ASSEMBLY POINT Yes/No
Chassis	Chrysler	U.S.	NO	48.15%	Windsor, Ontario, Canada
Component Labor/Burden	The Braun Corporation	U.S.	YES	3.31%	Winamac, IN
Interior Panels	Medallion Plastics	U.S.	YES	2.19%	Mishawaka, IN
Ramp	Duramold Casting	U.S.	YES	1.61%	South Bend, IN
Misc. Fabricated Parts	Mor/Ryde	U.S.	YES	1.29%	Elkhart, IN
Exterior Panels	Star Design	U.S.	YES	0.85%	Elkhart, IN
Steel	Joseph T Ryerson & Sons	U.S.	YES	0.73%	Lisle, IL
Misc. Stamped Parts	Quality Tool and Stamping	U.S.	YES	0.68%	Muskegon Heights, MI
Tie-down Belts & Track	Q'Straint	U.S.	YES	0.55%	Ft. Lauderdale, FL
Plywood	Huttig Building Products	U.S.	YES	0.32%	Elkhart, IN
Misc. Stamped Parts	Logan Stamping	U.S.	YES	0.32%	Logansport, IN
Misc. Plastic Parts	Hammer Plastics	U.S.	YES	0.31%	Mishawaka, IN
Misc. Components	Fastenal	U.S.	YES	0.29%	Chicago, IL
Steel	Cargill Metals	U.S.	YES	0.20%	East Chicago, IN
additional bid items:					
Tie-down Belts - Upgrade	Q'Straint	U.S.	YES	0.67%	Ft. Lauderdale, FL
Fold-away Seat	Freedman	U.S.	YES	2.58%	Chicago, IL
Total Percentage of Vehicle Manufactured in U.S.				64.05%	

Cost of final assembly as related to cost of vehicle (percentage): 8.66%

Signature: Andy Connor Andy Connor

Title: Commercial Vehicle Manager

Date: 6/16/2015

Description of final assembly activities:
 vehicle inspection
 evacuate A/C refrigerant
 strip under carriage
 install new steering shaft
 lowered floor installation
 prime and seal body
 apply exterior paint
 install flooring
 raise body
 extend fluid lines
 install exhaust
 install interior panels and trim
 install ramp and seating
 test and inspect vehicle
 ship vehicle

**Michigan Department of Transportation
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ATTACHMENT A-6
BID SPECIFICATION AUDIT CERTIFICATION
Pre-Award**

I have reviewed the information provided to me by the manufacturer concerning the vehicles to be purchased. I certify that the vehicles proposed to be delivered under this contract are the same vehicles described in the bid specifications used for this solicitation.

In addition, I have also received information that assures me that the manufacturer has the capability to produce the specified product.

Date	9/30/15
Vehicle Description	APV – Modified Mini-van
Manufacturer	The Braun Corporation
Contract Administrator Name	Jeff Turner
Position Title	Vehicle Analyst